



## 2017 Financial Assistance Application YMCA Camping & Outdoor Leadership: Camp Orkila, Camp Colman & BOLD/GOLD Instructions, Frequently Asked Questions & Application Form

We believe that everyone deserves the opportunity to experience the outdoors with the Y. Financial assistance, to the extent possible, is available for those who cannot afford Tier I fees.

### THE APPLICATION PROCESS

If you would like to apply for financial assistance, there are four components to your application. Please submit all four items **together** by mail to YMCA Camping & Outdoor Leadership; 909 Fourth Avenue; Seattle, WA 98104 or email to [colmanorkilainfo@seattleyymca.org](mailto:colmanorkilainfo@seattleyymca.org):

1. **Registration Form.** Please fill out a registration form for each participant that you would like to attend our programs. It is important that the registration form is filled out completely. Please make sure to indicate which specific session and program you would like to register for, and **on the "fee" line, please enter the "Tier I" price.** In the "Payment Information" section, again enter the "Tier I" session fee, and remember to indicate whether you would like to add transportation or store money, and your membership status.
2. **Deposit.** A deposit of \$50 is required for each session, for each participant. You may pay the deposit by cash, check, money order, or credit card.
3. **Financial Aid Application.** Please follow the directions at the top of the application carefully. Only one application is required per family. If you are currently receiving financial assistance from a YMCA of Greater Seattle branch but are unsure of the percentage, please contact your branch or the Camping & Outdoor Leadership office.
4. **Income Verification.** Please send your **most recent tax return** as income verification (campers need to be listed as dependents). If your most recent return is more than 1 year old, or if you do not have a return to submit, please send **TWO** of the following income verifications for **EACH adult in the household** instead (example: if there is one adult in the household, send two income verification documents. If there are two adults in the household, send two documents for Adult #1 and another two documents for Adult #2):
  - Two months of paycheck stubs (most recent)
  - Two months of bank statements (most recent)
  - Current SSA/Social Security Retirement Documents
  - Current statement of award of benefits for TANF, SSI, GAU, or other public assistance (Apple Healthcare is OK)
  - Most recent unemployment check stubs (at least 2 if applicable)
  - Statement of Free or Reduced Lunch for your child
  - An official letter from a case manager or similar such authorities if you are unemployed, not receiving benefits, are participating in a structured job training or rehabilitation program, or are homeless or living in a homeless shelter.

If you feel that you have extenuating circumstances not evidenced by the above information, you may submit a statement explaining your current situation. Please attach it to your application with the above income verification.

### FREQUENTLY ASKED QUESTIONS

#### How early should I apply?

The earlier, the better. Sessions and programs can fill quickly and financial assistance funds are limited. Funds WILL run out. Please apply as soon as you are able to provide **all four of the components** listed in the "Application Process."

**How much financial assistance will I receive?**

We award financial assistance on a sliding scale, based on your household income and the number of people in the household. We award 5-70% financial assistance discount based on this scale. The percentage is applied towards your session fees only (example: if a family qualifies for 70% financial assistance and the Tier I cost of the program is \$825, they would receive \$577.50 in financial assistance for that camper, making your total \$247.50). Financial assistance is not applied towards transportation fees or store money fees. If you currently receive financial assistance from a YMCA of Greater Seattle branch, we will match the percentage that they award your family, up to 70%.

**What if the program that I try to register my camper for is full?**

If the program that you indicated on your Registration Form has already filled, we will add your camper's name to the program's waitlist and call you to discuss alternative programs or sessions.

**Will my deposit be refunded if my camper does not attend the program that he or she is registered for?**

Deposits are refundable until June 1st. If your camper is a "no-show" (i.e. you do not cancel his or her registration), nothing is refundable. If you know that your camper will not be attending his or her session or would like to move him or her to a different session, please contact us immediately.

**How will I be notified of my financial assistance award?**

When financial assistance is awarded, you will receive an email with an invoice attached showing the session and program for which your camper is registered, the total charges, and the amount of financial assistance being awarded. You will also receive an invoice in the mail with other camp materials.

**What if my camper is interested in multiple weeks of camp?**

In order to be able to give as many kids as possible the opportunity to attend camp, we are only able to award financial assistance toward one session of summer camp per camper per summer.

**What if I'm unable to pay my balance by the June 1st deadline (or upon receipt of invoice if registering after June 1st)?**

We can work with you to set up a payment plan that will ensure your balance is paid by the time your camper's session starts. To set up a payment plan, please contact the Camping & Outdoor Leadership office at 206 382 5009. Again, the earlier you call us to establish a payment plan, the better.

**There are extenuating circumstances that should be taken into account with my Financial Assistance application, how can I communicate this?**

If you feel that there are circumstances we should be aware of (decrease in income from what is shown on your Tax Return, loss of job, etc.), please include a note with your application that includes a description of the circumstances. We will do our best to take these circumstances into consideration when awarding your financial assistance.

**How will applying for Financial Assistance affect my camper's experience?**

1 in 7 of our campers attends camp with the help of financial assistance. Receiving financial assistance will have no effect on your camper's experience. Financial assistance is anonymous, and camp staff and campers are not told who is or is not receiving financial assistance.

**Questions or concerns?** Please contact the YMCA Camping & Outdoor Leadership office at 206 382 5009 or [colmanorkilainfo@seattleyymca.org](mailto:colmanorkilainfo@seattleyymca.org).



# FINANCIAL ASSISTANCE APPLICATION – CAMPING & OUTDOOR LEADERSHIP

## YMCA Camp Colman, Camp Orkila & BOLD/GOLD

The Y provides financial assistance, to the extent possible, to those in need. Proof of income is required and eligibility is determined by comparing your **gross annual household income** to the Housing & Urban Development (HUD) Income Guidelines for King County. We also take into consideration the number of people supported by your income. Assistance will be granted on a first come, first served basis and will be granted for a maximum of one session per camper per summer.

Yes, my household receives \_\_\_\_\_% Financial Assistance from the \_\_\_\_\_ branch of the **YMCA of Greater Seattle**.

If you answered yes, you will receive the same % of assistance, up to 70%, toward your program fee at Orkila, Colman or BOLD/GOLD. Complete only Sections 1, 2, and 4 and submit along with your camp session registration form and your \$50 deposit.

If you do not receive financial assistance from a branch of the YMCA of Greater Seattle, please proceed with the **entire** application as outlined below. Submit this application, income documents, registration form and deposit **together** to the Camping & Outdoor Leadership Office: 909 4<sup>th</sup> Avenue, Seattle WA 98104. Please direct questions to: [colmanorkilainfo@seattleyymca.org](mailto:colmanorkilainfo@seattleyymca.org) or 206 382 5009.

Section 1. PARENT OR GUARDIAN (or Primary if over 18)			
Legal First Name	MI	Legal Last Name	
2 <sup>nd</sup> Adult in Household Legal First Name	MI	Legal Last Name	
Address	Apt	City/State	Zip
Best Contact Phone Number	Email Address (REQUIRED)		
Section 2. ASSISTANCE REQUEST			
Programs	Participant's/Child's Legal First Name	MI	Participant's/Child's Legal Last Name
	2 <sup>nd</sup> Participant's/Child's Legal First Name	MI	Participant's/Child's Legal Last Name
	<input type="checkbox"/> Summer Resident Camp <input type="checkbox"/> BOLD/GOLD <input type="checkbox"/> Family Camp <input type="checkbox"/> Women's Wellness <input type="checkbox"/> Quilt & Craft		
Section 3. INCOME VERIFICATION			
Household Income		Applicant	2 <sup>nd</sup> Adult (if applicable)
	Gross Household Monthly Income (before taxes)	\$	\$
	Number of Adults supported by above income: _____ Number of children supported by above income: _____		
Attach the Following Documents (for each adult in household)	<b>Documents Required:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Registration Form &amp; Deposit</li> <li><input type="checkbox"/> <u>Most Recent</u> Federal Income Tax Filing for each adult, or one if filing jointly. (<u>W2 forms DO NOT qualify</u>)</li> </ul> <b>If not submitting Tax Return, submit 2 of the following (for each adult in household):</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Last two months of paycheck stubs</li> <li><input type="checkbox"/> Last two months of bank statements</li> <li><input type="checkbox"/> Current SSA/Social Security Retirement Documents</li> <li><input type="checkbox"/> Current Statement of award or benefits for TANF, SSI, GAU or other public assistance (Apple Healthcare is OK)</li> <li><input type="checkbox"/> Most recent unemployment check stubs</li> <li><input type="checkbox"/> Statement of Free or Reduced Lunch for your child</li> <li><input type="checkbox"/> An official letter from a case manager or similar such authorities if you are unemployed, not receiving benefits, are participating in a structured job training or rehabilitation program, or are homeless or living in a homeless shelter.</li> </ul> <b>**If you feel that you have extenuating circumstances not evidenced by the above information, you may submit a statement explaining your current situation. Please attach it to your application with the above income verification.</b>		
Section 4. SIGNATURE			
I certify that the above information is true and complete to the best of my knowledge. I understand the above agreement and my obligations. I further understand that the YMCA's policy for payment applies to this agreement.			
Signed: _____		Date: _____	