

**STOCK TRANSFER INSTRUCTIONS**  
*YMCA of Greater Seattle*

- I. Donors can instruct their financial institution to transfer securities electronically via "DTC" to Wachovia as follows:

Wachovia  
DTC #0141  
For further credit to: YMCA OF GREATER SEATTLE  
Account number: 8519-3916  
  
Contact Name: Shawna Bain, Susan Lawrence or Tracy Redding  
Toll Free: (866) 239-7535  
Direct: (425) 369-1423

- II. If securities are delivered to YMCA in certificate form and registered in the name of YMCA, the following documents must be presented with each security:

1. Corporate Resolution - completed and signed by an authorizing officer of the YMCA. It must be currently dated (six months) and either bear seal or indicate that there is no seal.  
*Corporate Resolution attached*
2. Stock Power Form - must be signed by a different officer than one signing Corporate Resolution.  
*Stock Power Form attached*
3. Letter of instruction authorizing to transfer securities to new ownership.

- III. Third Party Transfer -- In case of securities being delivered to YMCA in certificate form and registered in the name(s) of a donor, the following documents must be presented with each security:

1. Security must be properly endorsed on the back of certificate or a stock power form must be signed.  
*Stock Power Form attached*
2. Authorization to transfer security to YMCA must be completed and signed by all parties registered on the certificate.  
*Security Transfer Authorization Form attached*

***NOTE: Please contact the Chief Financial Officer at the YMCA (206-382-4928) if you have any questions.***