



**Metrocenter YMCA is hiring a part-time
Emerging Leaders Program Coordinator**
(Get Engaged Program in partnership with the City of Seattle)

The Emerging Leaders Program Coordinator will be responsible for managing and facilitating the Get Engaged program which provides young adults with a place at the table. *Get Engaged* recruits 13 young adults (18-29) to serve on City Boards and Commissions, and provides ongoing training and support throughout the year. The Emerging Leaders Program Coordinator may also develop new opportunities for young people to be civically involved.

The Metrocenter YMCA, a branch of the YMCA of Greater Seattle is exclusively focused on providing opportunities for youth and young adults.

Strong candidates will be able to demonstrate:

- ✓ Strong facilitation skills
- ✓ Advocacy for diversity and cultural competency within programs
- ✓ Excellent interpersonal communication skills and the ability to build strong relationships
- ✓ Role models compassionate and confident leadership
- ✓ Possesses self-awareness and is able to work in a collaborative setting
- ✓ Possesses strong organizational skills and can give attention to detail
- ✓ Interest and knowledge of civic engagement & government

THE CIVIC ENGAGEMENT DIRECTOR will be responsible for:

- ✓ Recruiting young adults (18-29) for Get Engaged (March & April)
- ✓ Scheduling and coordinating up to 40 interviews with boards and commissions in May and June, 2010 (*May require more than 20 hours / week during these months*)
- ✓ Planning and coordination of GE activities (meetings, retreats, community meetings, events)
- ✓ Effectively communicating information to participants, City of Seattle staff and YMCA branch staff
- ✓ Assisting with budget management and fundraising
- ✓ Identifying and resolving problems to ensure programs are meeting goals and community needs
- ✓ Evaluating program effectiveness
- ✓ Participating as a full member of the Metrocenter YMCA staff team, including Annual Campaign responsibilities

To apply - send resume and cover letter to:

Jessica Paul Werner / Metrocenter YMCA, 909 4th Ave, Seattle WA 98104 / Fax: 206-382-7894
Email: jpaul@seattleyymca.org

See: www.seattleyymca.org

Click on Employment / Teen, young adult & special programs
\$14-\$17 / hour (Depends on Experience)

Applications Due by 5:00 PM on February 5th