

**Dale Turner Family YMCA  
Chase Lake Elementary Preschool**

**DISASTER PLAN**

Branch Dale Turner Child Care Site Chase Lake Elementary Preschool Date 2008

Each branch is required by law to develop and implement a disaster plan designed for response to fire, natural disasters and other emergencies. The plan must address what you are going to do if there is a disaster and parents/guardians are not able to get to their children for two or three days.  
(WAC 388-295-5030)

Who is responsible for posting the disaster plan in every classroom and making it easily accessible to parents/guardians and staff? Program Supervisor

How will your branch account for all children and staff during and after the emergency? **Staff will conduct a roll call using the attendance log. Staff will keep all children together in the same area as long as it is safe. Children will remain in visual and auditory range of staff.**

How will your branch evacuate the premises? **Sites will exit their spaces as quickly as possible, using the safest available exit. Staff will escort children out of the building. The last staff out will do a double check of the premise if it is safe to do. Staff will take emergency kits and supplies with them. If it is unsafe to be outside, staff will remain in their location, or go to a safe location at the main facility building.**

At what location will you meet after evacuation? **Chase Lake Elementary Playground.**  
Back up location in the event that the initial location is not safe: **Grass fields by Chase Lake Elementary**

How will your branch care for children with special needs during and after the disaster? **Children with special needs will be cared for with the same supervision as before the disaster. All children will be cared for with comfort and care. Staff will supervise all children. Staff will bring emergency kits, first aid kits and medications with them when they evacuate the facility if it is safe to do so. If the premises are safe to remain inside, staff will instruct children on where they need to be, and what activities are appropriate to do.**

How will you provide for children until parents/guardians or authorized persons can pick them up? **By providing a safe place for children with supervision and comfort. Emergency supplies will be available to help take care of children, and children's emergency packs will be used if necessary.**

How will you contact parents/guardians or how will parents/guardians be able to contact your child care center? **Parents may call the main facility building phone number (425-431-2316) to get information. Staff will also use the Chase Lake Elementary Preschool phone if it is safe to contact families. If it is unsafe, staff will have a back up plan, such as a staff's cell phone, to use to contact families. Staff will also contact the Program Director to report their status.**

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What kind of transportation method will you use, if necessary? **A van from the branch will aid in the transportation of children and staff in the event that they need to leave the child care site or main facility building.**

Have the director, staff, and parents/guardians read, reviewed, and signed the disaster plan? **YES**

✓ And posted it on the parent bulletin board

**I have read and reviewed the Disaster Plan for the Chase Lake Elementary Preschool**

**Parent**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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strong families,  
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